

**Myers Park High School PTSO Executive Board Meeting  
November 1, 2018**

1. Call to Order: in attendance were Shelby Patrick, Beth Moss, Carol Giardi, Ana Aceti, Sarah Ryan, Kathryn Griffin, Jane Eubanks, Dawn Jeffries, Michelle Goins, Mark Bosco, Catherine Hensley
2. Minutes from October 4, 2018 approved via email
3. Principal Report- acknowledged it has been a rough week with the shooting at Butler, as a district we are reevaluating everything, going through the crisis handbook and looking at what happened and things we can do. A lot of questions to be answered at the district level. Need to have a centralized message that can then be adjusted/tailored for each school, but it never came. Working on students RECEIVING information from Bosco on PunchAlert, as he doesn't like the outlets he currently has to communicate with the students. Similar to a Remind 101. We have three evacuation levels and systems in place. Figuring out how we would respond if we had to dismiss kids from the classrooms. A lot of reflection going on. We want to have a sense of normalcy. Addressing the social media outlets and the effects and "trauma" of the situation. Reviewed with the students this morning about what to do in a lockdown and drills will be coming down the road. Training of CMS is: ABC's: AVOIDANCE, BARRICADE, CALM/COUNTER IF NECESSARY. Learned that the people that do nothing and hide under desks are victims. Parking- working on fixing the parking on the circle with adhering to fire code restrictions.
4. Treasurer Report- budget passed out, not complete due to being Nov. 1st. Will send an updated budget out.
  - a. Cash Balance and Income / Expenses-
  - b. Budget Changes/Approval- **directory ads** - motion made to reduce income from \$1000 to \$750 and it was approved- **substitutes**: concern about amount spent thus far for subs. Should start to even out due to some lighter months per Pam. It will ramp up in Spring. Just to call to attention, we will watch it. **School store**: overpaid on sweatshirts and t-shirts, so received a refund. Losing money on staff sales because we give them 25% discount. Part of reason we are just breaking even. Motion made to reduce the forecasted expenses to stay at a net zero and it was approved.
  - c. Benefit Report- good until the end of the quarter
  - d. Wish List Funding: Landscaping, Patio & Auditorium- nothing to add and CMS is looking into doing something with the patio
  - e. Pending Grant Requests- no additional

5. Annual Fund Report- Raised 97% of our budget and 93% of our goal. As of this week, we have \$135K in the bank, a little lower than last year at this point. A few large donors from last year have not donated yet. We do have a lot of pledges that haven't paid. Number of donors is up. Another big list for donors for Mustang Express and promote Giving Tuesday, as well. Will then go to every other week, instead of weekly. **Thank you notes:** don't put on the year going forward so the leftovers can be used. Ordering 75 more. Some of the matching companies needing specific dates on CMS letter head, not handwritten notes. \$217 left in the budget to consider on ordering more notes. Budget will need to be adjusted to cover postage.
6. Update from Other Groups:
  - a. **SLT:** 6 main goals of Improvement Plans discussed (3 student related / 2 staff related / 1 both): went through the school improvement plan in detail, several new members, last three are defined by CMS
    - 1) increase overall graduation rate.
    - 2) meet or exceed achievement on EOC (math, english, bio)
    - 3) increase equity & access to rigorous courses (honors, AP & CPCC) for minority groups
    - 4) duty free lunch for all teachers
    - 5) duty free planning time for all teachers
    - 6) positive school climate
  - b. **IB Parent Board:** Exec meeting was cancelled, first board meeting tomorrow, had our Parent Senior Night last week, getting ready for the 10th grade presentations. Through the IB Student Council, there is a mentoring committee of upper classmen. They can sign-up for that.
  - c. **Mustang Club:** Rick Lewis provided update on fall sports; John Hasner introduced as new head of sponsorships; Mustang Club and Mark Bosco met with rep from CMS facilities to talk about baseball field as well as other areas to be improved, tailgating issues addressed and warnings appear to have resolved the issue; Personalized brick sales needs representative; Team Representatives' roles and responsibilities discussed; Current balance of MC is \$100,233.
  - d. **Foundation:**
    - 1) continuing to work with Communities in Schools as well as Mustang Matters (providing after school tutoring, mentoring, field trips and onsite visits)
    - 2) looking into role of E2D with the new CMS chrome book initiative
    - 3) hosting Art for the Park on 2/1 or 2/2 and looking for a new venue as well as non-monetary donation items (dinner with Bosco, parking spot, etc.)
    - 4) hosting grade events on 11/15 (10th grade) and 12/6 (9th grade) request to wait until the Spring not addressed, helps to define the difference. The invitation has been sent out after they had agreed to wait. It's a hard distinguish, as our paths and efforts cross often, i.e.

outreach.

5) Working on a communications plan and possibly putting together a paper newsletter at the end of the year

7. Old Business

- a. Mustang Round-Up (t-shirts): still sitting there
- b. Policy and Procedures updates/changes – send changes to Jane and we will vote in January.
- c. 11<sup>th</sup> grade Parent Event cancelled due to Hurricane Michael; 12<sup>th</sup> grade canceled due to lack of venue. The communication was there with the 12th grade committee from Kathryn Griffin that they would find a venue, but it didn't happen. So there is money there that wasn't used, potential for a Senior breakfast. An ice cream event has been planned for November, which will take up some of the budget. The 11th grades spent \$382 on their ice cream event. In general, the grade level event committees, we need to look at the participation and the budget.  
**Perhaps combine 9/10 and 11/12? Thought for next year for the Parent Events.**

8. New Business:

- a. Audit and Nominating committee- AUDIT: we need to ask Jane O'Donoghue, Ashley Hewitt, Lauren Ball, Sally Beason, Rebecca Grant, Michelle Goins NOMINATING: need from Carmel and Trinity parents, as well. Brainstorming.
- b. Prospective Families Program and Tours: need participation with tours, the chairs have been so fantastic and hope they will continue next year, question about if they have a plan for dismissing from the auditorium for the grouping for tours.
- c. Senior class breakfast- discussed with Parent Events
- d. Signs- one of the signs is broken, will turn it over to Mary, scope of the sign committee should be exterior and interior
- e. Change Maker Day- sponsored by My Name, My Story- second half of deposit due in November, IB covers that.

**UPCOMING DATES:**

**NOVEMBER**

Nov. 3	Saturday	SAT on campus
Nov. 7	Wednesday	Staff Appreciation Event
Nov. 12	Monday	No School-Veteran's Day Observed
Nov. 15	Thursday	Prospective Families Program & Tour (9:30-10:30)
Nov. 17	Saturday	Campus Cleanup (9am-12pm)
Nov. 21-23	Wednesday -Friday	Thanksgiving Holiday

Nov. 28

Wednesday

Prospective Family Tour (9:30)

**DECEMBER**

Dec. 1	Saturday	SAT Testing on Campus
Dec. 4	Tuesday	Prospective Family Tour (9:30-10:30am)
Dec. 5	Wednesday	CMS Early Release Day
Dec. 6	Thursday	Senior Exit Presentations Executive Board Meeting (9am)

**Notes for Next year:**

- Schedule Stuffing: If not online, help from Front Office Committee
- Student packets going home via homeroom: make extra packets
- Membership Chair's responsibility
- Parent Socials