

Myers Park High School PTSO Executive Board
Meeting Minutes
February 7, 2019

1. Call to Order – in attendance Kathryn Griffin, Jane Eubanks, Carol Giardi, Beth Moss, Katharine Bolt, Catherine Hensley, Sarah Ryan, Mark Bosco, Dawn Jeffries and Mary Tinkey
2. Minutes from January 3, 2019 approved via email
3. Principal Report:
 - 3/7 – Prospective Student Session (6pm in auditorium) with self-guided tours following. Committee chairs have communicated to feeder and private schools.
 - 2 upcoming retirements –
 - i. Pam Baker is retiring at the end of May and will volunteer up front for rest of school year. Liz will take over her role 6/1. Looking for new 10 month secretary to replace Liz.
 - ii. Ron Thomas retiring effective 3/1/2019. Accepting applications
 - iii. Safety/Security – CMS is randomly checking 4 classrooms at various high schools throughout the system.
 - iv. School Counselor week this his week
 - v. Priority list of funding – 1. Cubicles 2. Picnic tables 3. Trash receptacles
 - vi. Working with Ed Aluise to develop communication on how to support Myers Park – financially, volunteering, various groups, etc.
4. Treasurer Report
 - Cash Balance and Income/Expenses
 - i. Issued \$500 gift card to Mark Bosco for principal discretionary
 - ii. Budget change to printed copy provided – mentoring outreach under direct schools going up and outreach going down. Carol to change and send out new one.
 - Budget Changes/Approval -
 - i. Several items over budget – motions made and approved to increase
 1. Plagiarism software by \$198
 2. Staff gifts by \$224
 3. Annual fund by \$450 to cover postage and PO Box renewal.
 - ii. Motion made and approved to move the budget of the substitute budget from academic support to staff support (renamed from school summer support) - Use one budget to pay any income to teacher/staff

- iii. Carol to reach out to Allison Davis to get a list of new teachers to provide \$100 supply check for their classroom.
- iv. Motion made and approved to purchase the following:
 1. \$10K for cubicles – facilities budget
 2. \$7500 for 8 picnic tables – facilities budget
 3. Landscaping - net increase of \$9500 to \$16500
- Additional wish List Funding: (Landscaping, LA & SET decorative items for walls, trash receptacles, picnic tables)
 - i. Landscaping around new buildings
 1. Plant more trees – do next fall
 2. Create barrier around new parking lot to protect grass – need to get quotes
 - ii. Trash can receptacles – need to get quotes
 - iii. Teachers \$50 check for classroom supplies
 - iv. Counselors \$100 check for support
 - v. Patio – possibly split with CMS once bids are in
- Review of Large Purchases – nothing to review at this point
- Pending Grant Requests – no grants to review at this point

5. Annual Fund Report:

- Net deposits up to \$223K
- Campaign total of \$246K
- 609 families donated

6. Update from Other Groups:

- **SLT:** 2018-19 School Improvement Plan Report 90-Day Review will be due Feb 18th.
 - i. *AVID* update: 2 training dates coming up (1/28 for dept chairs) that will focus on “focus note-taking” (Cornell Note-Taking System). Feb 25th date specialized training for counselling, critical reading, leadership college readiness, etc.
 - ii. *Students Quarter/Semester Progress:* 65/117 disruptive behavior incidents are coming from 9th graders. A lot of same students are repeat offenders, and same 7 teachers having issues. Holt/Guice model for behavior flow chart. Teachers can also attend classroom management classes so that they can build relationships with these students.
 - iii. *MTSS Discipline Update:* 17 teachers targeted for training for discipline and creating a positive environment in their classroom.
 - iv. *Observation Feedback, PLC Minutes, Work Samples:* align instruction to state standards. Also, lesson plans need to be relevant and rigorous.
 - v. *EOS Survey:* Equity team meeting regularly, and trying to move those students into AP courses.

vi. *Rewards & Recognition*: Authentic recognition for teachers to boost morale, recognize teachers who excel and go beyond the normal, reinforce good behavior.

- **IB Parent Board**: IB Board will recognize Dr. Thomas on 2/27 at 2:30 in the art gallery. PTSO Board will give him a \$100 Visa gift card.
- **Mustang Club**: Brian Gasiorowski reported on basketball, swimming and wrestling (all winter sports doing well); New laptop will be ordered to help with LED system on football field scoreboard bc old laptop died; Training on how to work “new” scoreboard in new gym is in process; Mustang Club “email” will be no longer-no interest from students or teacher to maintain, and hard to get it emailed to everyone; Need a communications lead for Mustang Club who can coordinate all information; Concession stand needs more support. Possibly hire bookkeeper for efficiency.
- **Foundation**: Art for the Park went well. Need to work on speakers

7. Old Business

- My Name My Story – Michelle is collecting applications. Event will be held on March 14 and 15

8. New Business:

- Motion made and approved updated Policies and Procedures
- Ben Hager Memorial – donate \$100 via Policies and Procedures – out of PTSO President discretionary.
- Writing Center Collaboration with IB – being under-utilized so possibly increase hours. Possibly have students email writing center staff with work.

9. Transition Business:

- Nomination – Slate for 2019-2020
 - i. Co-Presidents – Sarah Ryan and Catherine Hensley
 - ii. Co-President Elect – Katharine Bolt and Shelby Patrick
 - iii. Secretary – Mandy Rencher
 - iv. Assistant Secretary – Sherese Smith
 - v. Treasurer – Beth Moss
 - vi. Assistant Treasurer – Stephanie Cline

10. Meeting adjourned at 10:03

UPCOMING DATES:

FEBRUARY:

Feb. 9	Saturday	Sadie Hawkins Dance
Feb. 20	Wednesday	ACT
Feb. 21	Thursday	Prospective Family Tour (9:30-10:30am)

MARCH

Mar. 6	Wednesday	Staff Appreciation Event
Mar. 7	Thursday	PTSO Exec. Board Meeting (9-11am) Rising 9 th Grade Open House (Program @6pm/Tours After Program)

Notes for Next year:

- Schedule Stuffing: If not online, help from Front Office Committee
- Student packets going home via homeroom: make extra packets
- Membership Chair's responsibility
- Parent Socials – consider combining 9/10 and 11/12
- Substitute teacher payment?