

Myers Park High School PTSO Executive Board Meeting Minutes June 6, 2019

1. Call to Order – in attendance Jane Eubanks, Kathryn Griffin, Sarah Ryan, Catherine Hensley, Katharine Bolt, Shelby Patrick, Mandy Rencher, Carol Giardi, Beth Moss
2. Minutes from May 2, 2019 approved via email
3. Principal Report:
 - 99% staffed for 2019-2020 school year – still looking for ESL, Sports Medicine positions
 - Hired new IB coordinator – Katie Willett from Independence HS, director of Intl. Studies – visionary of global education
 - Hired new Athletic Director - Brian Poor from Carmel MS and MPHS alum
 - 2018-2019 graduation class still reporting scholarship dollars - @\$12million
 - Foundation – Endowment up to \$1.3million
 - Looking in budget for \$ for additional social worker
 - 730 seniors are graduating
4. Treasurer Report
 - Cash Balance and Income/Expenses
 - Budget Changes/Approval
 - Voted to increase budget by \$500 for Professional Development and Staff Support
 - Voted to increased budget by \$418 to \$14977 for Staff Support
 - Voted to increased budget by \$44 to \$ in Programs
 - Voted to add \$336 back in senior/12th grade events to zero out budget
 - Voted to Increased Health Room by \$141
 - Voted to Increase Staff Appreciation by \$87
 - Voted to Increased Staff Meetings by \$46
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 - Wish List Funding:
 - Facilities –
 1. awaiting invoice of cubicles (\$1100) and benches (\$3300)
 2. Bulletin Boards – CMS to order and invoice PTSO
 - \$52K unallocated
 - \$3000 guidance summer support
 - \$5000 to patio (stamped concrete)
 - \$7500 for Liz to do office refresh – painting/storage solutions
 - Need to move \$6260.51 to facilities \$12,5 K Facilities – branding/window treatments

- Auditorium lighting – Amanda Roberts working with Barbizon on quote
 - Estimate @\$100K
 - Mark has \$ to support lighting
 - Principal Discretionary – retirement cake for Teacher Luncheon
 - Grant for Brian Freeland
- 5. Annual Fund Report:
 - \$262, 447
 - 135% of goal (\$195K)
 - \$6K matches not paid
 - Mustang Express – special edition highlighting successes of year
 - Add levels of giving
- 6. Motion made and approved to update Policies and Procedures
- 7. Update from Other Groups:
 - School Leadership Team
 - Parent Survey
 - IB Parent Board – meeting cancelled
 - Mustang Club – focusing on new speaker system
 - Focusing on new speaker system
 - Cut ties with concession vendor
 - New concessions chair – Pat Harkleroad
 - Sponsor Chair – looking for position
 - Fundraising – Martin Godwin – multi-year revamping of process
 - Foundation:
 - \$1.3 million in endowment
 - Annual luncheon – 6/12/2019 in cafeteria
 - Start AP mentor program with Allison Davis
 - Laptops for graduating seniors going through program
 - Parking – JROTC handling. Opens for rising seniors on Friday, 6/7.
- 8. Old Business
 - Writing Center Collaboration with IB
 - Landscaping Update - working with Blair Farris and Margaret McBryde
 - Plan in phases
 - Working with other parents in landscaping
 - Can offer “in-kind” tax letters
 - Memorial Garden – has been cleaned out, adding flowering plants in fall
- 9. New Business:
 - Underclassmen/Senior Awards: attendance/efficiency
 - Role of Hospitality Committee and Testing
 - Support (from PTSO & school) for transition of transfer students and their parents

- Additional summer hours for Guidance Staff
- Staff Luncheon on June 11 in cafeteria at 12
 - traditional close-out and staff meeting
 - working with homeroom teacher to review report card
- Potential Back-to-School packet promoting “MPHS 101”
 - Clean up messaging of PTSO, Foundation and Mustang Club
 - More user-friendly handbook

10. Transition Business:

UPCOMING DATES:

June 11 Staff Luncheon, cafeteria, 12

Notes for Next year:

- **Schedule Stuffing: If not online, help from Front Office Committee**
- Student packets going home via homeroom: make extra packets
- Membership Chair’s responsibility
- Parent Socials – consider combining grades 9/10 and 11/12
- **Substitute teacher payment**
- Membership Chair: add line on PTSO membership form for Faculty names
- Remind all Committee Chairs to confirm event dates (if not on the original Master Calendar) with PTSO Presidents and/or Mr. Bosco’s assistant
- Pavers from parking lot to LA Building (landscaping budget for next year)
- **Carowinds**