

Myers Park High School PTSO Executive Board Meeting November 8, 2019

In attendance: Sarah Ryan, Catherine Hensley, Shelby Patrick, Katharine Bolt, Beth Moss, Stephanie Cline, Mandy Rencher, Sherese Smith, Mark Bosco

1. Call to Order
2. Minutes from the October 11, 2019 - Exec Meeting were approved via email.
3. Principal Report
 - a. The Helios system has been installed in SC Building. It's fully operational and working great.
 - b. Some funding sources are shifting for after school programs for high-need students. Mustangs Matter and Afternoon Academy will be affected by this significant reduction in funding. Mr. Bosco is meeting to figure out the implications of this on our programming.
 - c. Great start to the year with academics and sports. Many fall sports teams are undefeated and in the playoffs.
 - d. Graduation dates have been published. MPHS graduation will be on Monday, June 15, 2020, at 7:30 pm in the Spectrum Center.
 - e. The staff has had three professional days with AVID training.
 - f. Changes are being made with the ConnectEd communication system. A message will be sent out if something impacts the student body, and isolated incidents will not be shared.
 - g. Punch Alert messages go out only to people who have registered for Punch Alert. You must download the app and then request to be a follower, Mr. Jeffus will send you the code to log in.
 - h. Mr. Bosco is requesting to have more money for teacher gifts for holiday. He will purchase from discretionary account.
 - i. Jessica Lee has offered to take on the Writing Center. Kathryn Griffin and Emily Mullinix will also help with leadership of this program.
 - j. Mr. Bosco purchased a new Gator out of school funds.
 - k. Myers Park High School Foundation is working to create a framework of all the needs we have and all of the services being provided. Peets Guice will become our Social worker and will take this on. (New Dean of Students will be hired after he changes positions.)

- l. A request has been made to CMS to have the buried utility lines marked and identified before we plant the trees around the LA and SET buildings.
 - m. Repair and work orders are tied to the budget. Specific concerns about the broken seats in auditorium and damaged blinds.
 - n. Olivia Hughes, new social worker, hired to serve as the YDC- Youth Development Coordinator.
4. Treasurer Report (Beth)
- a. Cash Balance \$217,671. Income is \$186,813; expenses are \$106,757.
 - b. Grant Requests - The following 6 grant requests were presented and approved:
 - i. Professional Development for 3 math teachers (Allyson Quillin \$560, Jaevan Evans \$520, and Samantha Fitzgerald \$560) to attend the NCTM conference on November 7-8, 2019.
 - ii. Professional Development for Kara Edwards to attend workshop at UNCC - \$40.00
 - iii. Money from Facilities for Performing Arts Technical Theatre- Two Requests: Stapler \$368, Track Saw \$420
 - c. Budget Changes
 - i. Sub pay is over again this month. This is a monthly challenge. Proposal to increase the forecast to \$205,000 based on AF projections and move the extra \$5,000 to Staff Labor. Motion to increase Staff Labor by \$5,000 up to \$17,000 approved.
 - ii. Motion approved to move \$2,000 from facilities to staff labor to cover the contractor work.
 - iii. We have not yet paid for Helios or auditorium Phase 3 lighting both of which have been installed. Beth will check with Debby on timing of these invoices.
 - d. Wish List Funding (Priority order is Holiday gifts, sub labor, and Helios system for math building)
 - i. Phase 4 Lighting - \$20,000
 - ii. Helios for Math Building- \$7,500
 - iii. 8 more flags - \$2,100
 - iv. AED for auditorium - \$1,400
 - v. Guidance Committee for additional gifts - \$1,000
 - vi. Holiday gifts for all teachers - \$1,000

5. Annual Fund Report (Stephanie, Katharine and Shelby) - 612 donors, over 100% of \$200,000 goal!
6. Update from other groups:
 - a. SLT (Beth) - They worked on school improvement plan. Next meeting is week of November 11.
 - b. IB Parent Board (Ana or Dawn) - no meeting last month
 - c. Mustang Club (Beth) - Good discussions about bylaws, policies & procedures, governance. All open positions for this year have been filled including president elect. Still working on concessions - new vendor, new volunteer guidelines, working with team parents to recruit volunteers. Many new changes. Fundraising is still a big issue. Mustang Club exec board meeting will be on November 18.
 - d. MPHS Foundation (Katharine) -
 - i. Updating Website
 - ii. Art for the Park is at Norfolk Hall on February 1
 - iii. Requesting sponsorship for the event so that attending event is free. Sponsorship starts at \$300 and includes 2 tickets and name in program.
 - iv. Ghazelle Johnson is recreating the marketing materials about Myers Park that they use for fundraising. Opportunity to coordinate this with PTSO Prospective Parents.
7. Old Business:
 - a. Beautification Plan - Trees are being delivered on Nov 20 and will be planted on November 21-22. Blair Farris, Margaret McBryde and Autrey Kemp Landscaping are helping provide and coordinate these services. Watering bags are being purchased and attached to trees.
8. New Business:
 - a. Contractor status update -
 - i. This will be done on an hourly basis. He will not be an employee but will work billable hours. This will come out of staff labor.
 - ii. Hold Harmless Agreement for contractor to sign and agree to.
 - iii. See funding approval above.
 - b. Student Incentives - A/B Honor Roll - The event was postponed from today until the end of the first semester. We have a \$526.83 credit with Jumpin Jack's Party. Almost 2,000 students will be recognized. The

front office has to fill out and hand out the tickets, and it became a huge undertaking. Question about the cost and amount of labor involved and concern if it is really a motivator. This is a good time to look at this promotion and reevaluate it (seek input from SGA). Event should happen at the end of a semester rather than the end of a quarter, if it still occurs at all.. Idea of giving a Bosco Buck.

- c. Exam Blitz Support - Teachers are paid to stay after school to do test preparation support. We need to find \$1,200 in funding to support this. Could A/B Honor Roll money be moved to Exam Blitz Support?
- d. Mr. Freeland/Afternoon Academy - We received a thank you note from Mr. Freeland to PTSO regarding Afternoon Academy bus passes and majorette and drill team uniforms. He is sharing how the funds are spent and expressing his thanks.
- e. Prospective Parent Meeting - Tour guides needed!

9. Other Upcoming Dates:

11/11 - No School, Veteran's Day

11/14 - Prospective Parent Meeting and Tours, 8:00am - 10:00am

11/16 - Campus Clean Up

11/27-29 - No School, Thanksgiving Holiday

12/11 - MPHS Staff Appreciation Holiday Party, 3:00pm (Bricktops)

12/13 - PTSO Exec Meeting, 9:00am

12/17 - Senior Exits

12/20 - Last day of school before Holiday Break