

Myers Park High School PTSO Executive Board Meeting January 10, 2020

In attendance: Sarah Ryan, Catherine Hensley, Shelby Patrick, Katharine Bolt, Beth Moss, Stephanie Cline, Mandy Rencher, Sherese Smith, Mark Bosco, Kathryn Griffin

1. Call to Order
2. Minutes from the December 13, 2019 - Motion to approve passed.
3. Principal Report - Mark Bosco
 - a. Substitute teacher stipend will officially end at the close of the 1st semester.
 - b. Lock Down Audit - Area Security Leader team from CMS came in from CMS to do an audit of security and crisis management. This morning there was a lock down, they tested the doors, they interviewed students, etc. We are the model for the district and scored 100%.
 - c. We have a signed agreement with Bernard Adamson to do landscaping and general maintenance work. He started over the Christmas break.
 - d. Requests for Grants. Beth made a motion to approve all of the requests. Stephanie seconded. Approved.
 - i. Professional Development - Ms. Sharp from CTE- Request for \$120 to add certificate to licensure to be able to teach marketing
 - ii. Student Support - Child & Family Nutrition - Request for \$125 and \$264 (\$389 total) to cover lunches for students who are going without.
 - iii. Academic Support - Science Literacy Program - Request for \$420 for Jeremy Tubb to teach this program.
 - e. As we've increased in enrollment, we've increased in support services. There is a need for more office space. There will be 3 offices built with semi-permanent walls in the College & Career Services area. Mr. Bosco will request funds from PTSO to help with this. They are working on a quote at this time.
 - i. Tyler Mavity is new Dean of Students
 - ii. Peets Guice is new Social Worker
 - iii. New 504 coordinator will be coming in
 - iv. There is a third Communities In School social worker

4. Treasurer Report (Beth)
 - a. Cash Balance and Income/Expenses
 - i. Cash Balance \$217,754
 - ii. Income is \$227,304
 - iii. Expenses are \$153,408
 - b. Grant Requests per Beth
 - i. Technology - Cinch Sacks for Chromebooks - motion to approve \$2,000 out of technology primarily for Outreach Students and some to sell in the school store. We will purchase for giving out in August 2020. Motion seconded and approved.
 - c. Budget Requests/Changes - Motions approved for the following:
 - i. Move \$705 from Unallocated to Staff Gifts to help cover the scarves that were given to faculty and staff.
 - ii. Let Staff labor remain at -\$126 (not yet over budget because exam blitz spend is only anticipated amount now).
 - d. Attachments show: Detailed Income and Expenses, Summary of budget changes from prior meetings, and Approved Not Paid list.
 - e. Wish List Funding - Mr. Bosco's priorities would be, in order:
 - i. Office Walls in College & Career Services area - price TBD
 - ii. Auditorium Seating - price TBD - Mr. Bosco will get name of vendor to get a quote for repairing and replacing seats. There are approximately 667 seats.
 - iii. Helios for Math \$7,500
 - iv. 8 more flags \$2,100 (summer)
 - v. Phase 4 Lighting \$20,000 (next year)
 - vi. Guidance Committee for gifts \$400 (\$50 gift cards x 8) as a part of guidance appreciation week
5. Annual Fund Report (Stephanie, Katharine and Shelby)
 - a. Money is still coming in.
 - b. We are currently at 111% of budget
 - c. 691 donors
 - d. Net deposit is \$222,950.
 - e. More people seem to be taking advantage of the online giving option.
 - f. We are pleased that we are receiving smaller gifts from more donors, increased participation.
 - g. We will share another list of donors in the Mustang Express.
6. Update from other groups:

- a. SLT (Beth) - No December meeting.
- b. IB Parent Board (Ana or Dawn) - Not present. Working on meeting times and structure.
- c. Mustang Club - No December meeting
- d. MPHS Foundation (Katharine) - No December meeting.

7. Old Business:

- a. Financial Review Vote - Ashley Hewitt, Linda Terrell, Lauren Ball and Carol Giardi. Motion to approve- seconded and approved.
- b. Nominating Committee Vote - April Whitlock, Nichelle Weintraub, Ghazelle Johnston, Carol Giardi and Allison Porter. Motion to approve- seconded and approved.

8. New Business:

- a. Leslie Faulkner - Outreach/Inreach - She and friends have started a non-profit similar to Beds for Kids. Delisha with McKinney Vento would like to use Leslie's non profit organization instead of Beds for Kids going forward. Same fee structure. We do not see a conflict of interest.
- b. MPHS High Resolution Logos - Sarah and Catherine have been investigating the availability of a high resolution logo. They will reach out to CMS Graphics. The goal to have the high res logo published on our website. Bosco suggests to start with CMS; we might want to look at updating logos.
- c. Any recommended committee changes for next year?
 - i. Senior Exits will not happen in a community review board fashion this year and going forward. The committee will not be needed next year.
 - ii. Mentoring Committee may change focus. The committee description will not change but we should talk with Siobhan.
 - iii. Student Incentives will need to change / evolve with AB Honor Roll not happening any more.
 - iv. Ad Sales and Media Relations were eliminated last year.
 - v. Mustang RoundUp was eliminated last year.
 - vi. Possibility to add a Writing Center Committee
 - vii. Who will be responsible for MP411 Video? Film class? Catherine volunteered to be the liaison for the upcoming year. Discussion about who will create it and how to compensate.
- d. Any recommended Policy & Procedure changes?
 - i. No changes that anyone knows of at this time

- ii. Sarah and Catherine will read through to confirm
- e. Any items for Committee Chair/General Board meeting agenda?
 - i. Always check the hospitality closet before you purchase items.
 - ii. Nominating Committee will ask if people want to continue serving
- f. Considering getting quotes from tree services to trim and maintain mature trees.
- g. Cinch Sacks will need to be purchased each year beginning in 2020. This needs to be figured into the budget.

9. Other Upcoming Dates:

January 14 - Prospective Parent Tour at 9:30am

January 16 - 23 - Final Exams/Midterms

January 17 - PTSO Committee Chair/General Board Meeting at 9:00am, Art Gallery

January 20 - No School (Holiday)

January 23 - 2nd quarter ends

January 24 - No School (Teacher Workday)

February 3 - Prospective Parent Tour at 9:30am

February 6 - IB/AP/CCP/Stem/PTSO Board Meeting at 6:00pm

(update Annual Fund numbers, participation and where the money has gone, approve Financial Review and Nominating Committees)

February 14 - PTSO Exec Meeting at 9:00am