

Myers Park High School PTSO Executive Board Meeting May 8, 2020

In attendance via Zoom: Catherine Hensley, Sarah Ryan, Shelby Patrick, Katharine Bolt, Beth Moss, Stephanie Cline, Mandy Rencher, Sherese Smith, Elizabeth Damesek, Boo Viser, Beth Feit, Kathryn Griffin, Mark Bosco

1. Call to Order

2. Minutes from the April 8, 2020 Exec Meeting were approved via email.

3. Principal Report
 - a. Concerns about Communication: challenges when the state makes decisions, CMS makes decisions, and when Myers Park can make decisions.
 - b. CANVAS-What quality indicators are there to create a more consistent experience? We will most likely have some form of online learning next year.
 - c. Grading Practices - 12th grade plan had been shared previously. The plan for grades 9-11 was launched and communicated this week . If you have questions, go to your teachers first and then Allyson Davis. If MPHS cannot answer questions, they will go to CMS. There are some points of friction that they are working through. PowerSchool will be used from now through the end of the year - no attendance will be posted.
 - d. Senior Awards - there will not be an in-person ceremony, but there will be a virtual ceremony. Recipients will also be announced on social media. Mark will check on awards printing as this is a big expense for PTSO.
 - e. Cap and Gown Pick up scheduled for May 15. Thanks to Sarah and Catherine for working to make this more of a celebration and to help make seniors know that they are valued.
 - f. Graduation - CMS has settled on a virtual graduation experience. They're going to pre-record the same program we would have delivered in person including speeches from the class president, principal, salutatorian, valedictorian, as well as calling out the names of all graduates. It will be shown on CMS-TV on June 15 at the same time as our scheduled graduation. It is still being determined how the diplomas will be given out.

We are thinking of ways to have a visible connection between the school and the seniors.

- g. Start of School - State has issued an August 17 start date but CMS has to do a lot of work around this. The RNC is in Charlotte the week of August 24.
 - h. Art Gallery Patio and Tennis Courts - These projects will both be completed this summer!
 - i. Fire in Auto Tech Building- There was substantial damage and a major loss of equipment. Work should be completed on repairs by the start of school.
4. Annual Fund Report (Stephanie, Katharine and Shelby)
- a. COVID-Outreach was just under \$15,000
 - b. Several student groups donated to this fund.
 - c. We will publish a final donor list including giving levels and thank you.
5. Treasurer Report (Beth)
- a. Cash Balance and Income/Expenses
 - Cash balance \$179,592
 - AF deposits \$266,047
 - Total Income \$270,749
 - Expenses \$228,772
 - b. Grant Request
 - i. Mark Harman - National Boards, \$1,000 and Scott Taylor - National Boards, \$1,000
 - ii. Grant question - Sophie David-Gunn - She is asking if we can pay her National Board certification fees up front rather than getting reimbursed. It is \$1,250 to renew and we would contribute \$1,000. We could offer to pay \$1,000 directly to National Boards and she would pay the incremental. We would be very clear that this is an exception to our policy. Beth will respond
 - c. Budget Requests/Changes
 - i. Additional Annual Fund for COVID = \$15k, Outreach budget increased accordingly
 - ii. Funds in Auto Tech, Sunshine Fund, and Culinary retain in their remaining funds from year to year
 - iii. Adjusted forecast for several accounts due to early school closure to free up money for other purposes.
 - d. Wish List Funding

- i. Auditorium Chairs = \$95k for all (w/o taxes), Motion to use unallocated funds for ½ of this project. Seconded and approved.
- ii. Helios for Math = \$7.5k - on hold
- iii. 8 more flags = \$2100 - on hold
- iv. Phase 4 Lighting = \$20k - on hold
- e. Funding Request for next year - The guidance department would like us to pay for the annual *youcanbookme* subscription again next year. It is about \$80 per counselor. Will discuss during budget planning meeting.

6. Update from other groups:

- a. SLT (Beth)
 - i. Lots of concern about at risk kids; Ms. Richards reported only 80-90 kids have NOT checked in with some teacher/staff.
 - ii. Frustration with inconsistency in online teaching; Ms. Richards reminded everyone that online classes on a daily basis during class time is optional. Teachers have varying levels of expertise and bandwidth.
 - iii. Some SIP goals will not be measurable this year
 - iv. Staff looking at enrichment activities for July/Aug so some students
- b. IB Parent Board (Ana or Dawn) - No report. They are meeting with Katie Willett on Tuesday. They mailed the backlog of old IB diplomas.
- c. Mustang Club (Beth) - Transition meetings are taking place with leadership and Brian Poore. We are still looking for someone to volunteer to run concessions and to manage the newsletter.
- d. MPHS Foundation (Katharine) - They will not have their end-of-year luncheon. Scholarship announcements will be virtual. A year-end newsletter will go out soon. Art for the Park scheduled for January 30, 2021. They gave out \$1,000 to a math teacher to improve cyber-learning during COVID crisis as part of the Innovation grant.

7. Old Business:

- a. 2020-2021 PTSO Exec board vote has passed with 143 yes votes after being advertised in the Mustang Express for 2 weeks.
- b. Schedule Stuffing - final thoughts and recommendations. Liz James has a better handle on this now after bumps in the road last August. She is good to take it and run with it - it will include a back-to-school letter from Mr. Bosco, bus schedule, and provide information about how to access schedules online. They will still need to stuff and mail about 3,700 letters.

- c. Outreach update - Catherine will email this update...
- d. Campus Beautification - Projects they'd like to do with remaining funds: drainage issues in quad, pressure washing, tree trimming

8. New Business:

- a. PTSO plans to honor graduates during the cap and gown distribution on Friday, May 15 in the front circle. Staff and teachers are invited to wear MP gear, make signs, etc. to be socially distanced on a parade route to welcome seniors to the campus. There will be a big sign, a selfie frame for photo ops from cars, the Mustang mascot, DJ, videographer and photographer for social media, etc.
- b. Prospective Parent Committee plan - They are proposing an online format similar to what colleges are doing. They could pre-record Mark, Allyson, etc speaking and having it online on our website.
- c. Retirement Gifts - Leigh Evans and Carolyn Drake
- d. PTSO Scholarship recipient - Aniya King. She will be attending North Carolina A&T State University. \$1,000
- e. Staff Back-to-School bags for teachers in August- go ahead and begin ordering Clorox Wipes
- f. Delete the following committees in the P&P - School programs and fairs and Senior Exits. Motion seconded and approved.
- g. P&P update and vote. Motion seconded and approved.

Death of student or staff - If the school experiences the loss of a current student or current staff member though death during a school year, the PTSO may authorize a monetary gift not to exceed \$250 to a memorial fund identified by the family or the PTSO will add a plaque to the campus Memorial Garden/Plaza in memory of the current student or staff.

9. Transition Business (Katharine and Shelby)

- a. We have reached out to outgoing chairs for EOY committee reports
- b. We are setting up transition meetings the week of May 18th. These can be in person or via Zoom.
- c. Budget planning meeting scheduled for next Friday, May 15.
- d. Revamping Open Campus to ensure we have trained volunteers and translators. New club approved by ICC for Transfer Students. There will be an event for transfer students similar to 9th Grade Open House and they will have mentors.

10. Other Upcoming Dates:

No end of year PTSO party

5/25 - No School, Memorial Day

6/3 - End of year exec board celebration/social distancing happy hour at either Catherine's or Sarah's house (outside)

6/5 - PTSO Exec Board meeting, 9am

6/9 - Last Day of School