

MPHS PTSO
General Board Meeting
Minutes
September 30th, 2020
9:00am

1. Call to Order - Shelby called the meeting to order at 9:01am.

Members present: Katharine Bolt, Shelby Patrick, Sherese Smith, Christie Hinshaw, Beth Feit, Sarah Ryan, Kristen Clark, Rebecca Drendel, Stephanie Cline, Mandy Rencher, Tammy Jones, Catherine Hensley, Melissa Sullivan, Kaylee Lundberg, Julie Ahdieh, Kathryn Griffin, Lauren Ball, Andi Halihan, Natasha Scrivner, Stefanie Groot, Kelley Baughman, Dean Albright Hanley, and Mark Bosco.

2. Principal Report (Mark Bosco)

- a. Mark reported that EC students have returned to campus. There were a few kinks with the busing situation for these kids, but they are working through those issues.
- b. The staff is marching towards and getting ready for Nov. 30 when the staff comes back on campus. Mark stated they are excited about returning to in class instruction.
- c. Mark has commitment forms back from his staff about returning to school. Two staff members will be retiring and three staff members will take a leave of absence... so he will have to make arrangements for those 3 teachers' classes.
- d. Mark is busy observing classrooms and is seeing improvements even from the beginning of school. Weekly engagement is higher and he is pleased with what he is seeing.
- e. Mark reported they are in the fine tuning stages for how the school will be ready and changed for in person learning. There will be tents set up for screening and every building will have indicators of social distancing. Mark is concerned about how he will be able to keep the campus clean. The district has given the school plenty of materials/supplies, but has not given him more resources (people). His concern is can we keep up with the cleaning protocols with no additional resources.
- f. Mark opened it up for questions:
 - i. Katharine Bolt asked about the PSAT since she has been getting a lot of questions about it. Mark reported that we

are now hosting SAT's, but at this point have not scheduled the PSAT. Mark also reported that Amber Dowdy has moved into a counseling role, so Mark Klein is the new testing coordinator.

- ii. Natasha Scrivner asked if we have thought about how we will help the 9th graders find their classes when they come back to take exams. Mark reported that the only students the state is requiring to come back on campus to take exams will be those that are taking an EOC. He said most freshmen will NOT be taking an EOC, so in Mark's opinion there should be very few freshmen coming to campus in Dec. They will prepare for "back to school" activities for the Jan timeframe when everyone will be returning to campus. Mark is "pushing" for most of the exams (for all students) to be virtual and that the only ones coming on campus should be those taking EOC's.
- iii. Shelby asked Mark if the district is getting information from private schools on how they are doing and if they have any lessons learned. Mark said he didn't know if they were getting information from private schools, but thinks they are taking more of a government lens and looking at the health dept, CDC, and Meck County for information/guidance.

3. Treasurer Report (Stephanie Cline)

- a. Cash Balance and Income/Expenses – Stephanie reported that we are in good shape. We continue to get donations for the annual fund via PauPal.
- b. Audit Report – We had an audit in July, and we passed. There were 2 recommendations. The audit committee recommended that we have 2 signatures when making deposits, and 2 signatures when we are voiding checks.
- c. Budget Changes – Stephanie sent budgets to Committee chairs. She realizes that not all committees will need their budgets this year. Stephanie stated that we can change the forecast and move money to committees that do need it at a later date.
- d. Check Requests – Committees are doing a great job. There is information on the website about the check request process. Committee chairs can either scan receipts and send to the Treasurer's gmail account, or leave them at the school.

- e. Cash/Collections - Stephanie reminded everyone that all "cash" goes in the safe at the school, which is in the mailroom in the office.
 - f. Fundraising Policies
 - g. Gift cards – Stephanie is looking into setting up a PTSO account with shopwithscript.com so that Committee Chairs can use this to get gift cards. Shopwithscript does not charge fees for gift cards. Stephanie will share the code and more information with Committee Chairs via the Mustang Express.
4. Annual Report (Mandy Rencher) – Mandy shared that annual fund cards went out late intentionally (b/c of all that was going on with online learning and COVID). Mandy reported that we are close to where we were last year at this time. Now that the cards have gone out, she feels we should get another "bump" in our numbers, and so we are in good shape.
5. Information/Updates:
- a. Enrollment: 3684 students (Shelby reported that this is basically the same as any other year as far as adds, drops, and transfers).
 - b. School Directories/Handbooks/Website - All of this information is on the website.
 - c. Calendar: send updates to shelbypatrick@gmail.com - No real updates at this point since the students are not on campus, However, Campus Beautification has been approved for a date in November (see calendar below).
6. Committee Reports:
- a. Christie Hinshaw: directory is now online, password mustangs2020
 - b. Staff Appreciation Event- success, boxed lunches – Shelby reported that a great number of teachers came to the event. She also gave a "shout out" to this committee.
 - c. Inreach/Outreach Committee – Stefanie Groot reported that her committee has been working throughout the summer to help Myers Park families in need. Because of additional funding provided to this committee, they were able to provide gift cards (primarily WalMart and Food Lion) to many families. They will continue to give gift cards throughout the year. So far they have helped 15 families. They have also started a school supply drive. Information about this has been in the Mustang Express.

Upcoming Campus Events:

- i. 10/7 Early Release Day, optional Asynchronous learning
- ii. 10/19 NO School, CMS Teacher Workday
- iii. 10/9 PTSO Executive Board Meeting
- iv. November: Staff Appreciation Event
- v. 11/13 PTSO Executive Board Meeting -
- vi. 11/21 8:30AM-11:30AM Campus Clean Up

Meeting was adjourned at 10:00am.