

Myers Park High School PTSO Executive Board Meeting Minutes February 12, 2021

1. Call to Order via Zoom. Members present include Katharine Bolt, Beth Feit, Sarah Ryan, Mandy Rencher, Boo Viser, Mark Bosco, Stephanie Cline, Shelby Patrick, Elizabeth Damesek, Catherine Hensley, and Sherese Smith.

2. Minutes from the January 8, 2021 Exec Meeting were approved via email.
 - a. Nominating Committee members - On 1/14/21 Katharine made a motion by email to approve Mandi Bell, Tammy Jones, Kim Bowman, Jamie Curtis and Trish Moody to serve on the Nominating committee for 2021. The motion was seconded and approved by email on 1/18/21.
 - b. 2nd phase of auditorium seats - On 1/20/21, Stephanie Cline made a motion by email to move \$61,052.50 from Unallocated to Facilities and Learning Environment to pay for replacing the original remaining auditorium seats to ensure installment by July 31, 2021. The motion was seconded and approved over email on 1/28/21.

3. Principal Report
 - a. Reading Plus - this is an invoice and bill for a remedial reading platform. Mark is requesting we purchase 175 licenses for students reading below grade level. This reading program will help grow reading skills and will be used in our double block classes. The cost for this is \$10,525 (\$500 for the license and then \$ per child). The Board approved supporting this with current funds.
 - b. MPHS Social Media - Allyson is in charge of these platforms (Facebook, Instagram, and Twitter). We're going to try and remain open access and capture student voices. But we're going to try and monitor what we're posting so that we're not getting complaints, negative comments etc. Allyson has taken off the commenting ability which is helpful. We're trying to push information out there, not create a dialogue.
 - c. Return to school - Mark met with staff virtually on Wednesday. There's a lot of fear, anxiety, excitement for the opening of school. He told staff to take a deep breath and only worry about what they can control. Starting Monday we will start prepping kids on what they need to know to come back to school. It will be on Canvas and will be reviewed with the kids in Homeroom. Wait, wash, and wear are the 3 W's they will go over with kids. Transitions will be the hardest part.

- i. Numbers of students in each group - 1400 doing Full remote.
- ii. Screening process - will take place in cars and on the buses. Shelby has been working with Tyson on a very detailed screening process. It will go in the Mustang Express. It is broken down into morning and afternoon processes. We will be asking for parent volunteers for drop off screening help (temperature checks and checking off Daily Screener forms). There will be a sign up genius for parents to sign ups. Shelby recommended putting this on the website and Mustang Express. Need to push for volunteers to register to be a CMS volunteer. Mark suggested not putting it out on Social Media and see what our response is. This is a nicety to have parents to volunteer, but not mandatory. The school can handle it if needed. Catherine suggested sending it to PTSO Board and all committee chairs and have them send out to their committees. This will help by sending to volunteers that hopefully are already signed up to be a CMS volunteer. We have signs and banners to welcome everyone.
- iii. Lunch/class change process - Lunch will be open in several areas which will help to space students out.
- iv. First semester - 250 students with at least 1 D or F. A little high, but fairly normal. Now, 1700 with at least 1 F. The district is seeing this as well and it's even worse than our numbers. The higher risk the student, the more we're seeing this. So there's an effort to re engage kids and reconnect. For example, the low is a 50 and not a 0. We're hoping to give kids a chance to re engage and bring grades up. This policy is retroactive to Jan 5, 2021.
- v. Attendance policy - if you're supposed to be in school on your rotation week and you don't come into school, you are marked absent, unless you have COVID. We have zero flexibility on the attendance policy. However, it doesn't really mean anything for the remainder of the year as it relates to the number of absences. The board policy has been waived for only missing 10 days. If you're Remote D, then you're ok. We will only switch students from rotation to Full remote only for medical reasons.
- vi. Directional signage. Mark stated we need more and need to redo some of the ones we have. Catherine said Mary Tinkey may have this information. Sarah said Tammy Jones is making the signs and has all the information.
- vii. Teachers - Mark stated there are about 10 teachers that will not be coming back. We will fill in with retirees, substitutes, reorganization

etc. Some are only taking the leave until they get vaccinated. Mark has not given MPHS teachers the option of staying remote only to teach. So all teachers have to be back on campus to teach both in person and remote. Other schools may be doing this differently.

4. Treasurer Report (Stephanie)

- a. Cash Balance and Income/Expenses - \$132,798 currently in checking/savings.
- b. Budget Requests/Changes - Stephanie made a motion to reduce Facilities by \$38,000 moving \$2,000 to Academic Support to support the Reading Plus request by Mr. Bosco and \$36,000 to Unallocated. The motion was seconded and approved.
- c. Quest External Subscriptions - Stephanie made a motion to support a \$300 Quest subscription. Motion was seconded and approved.
- d. Electrostatic Machines - Request \$1,319.82. Should come out of Safety and Security. Stephanie made a motion to approve the request. It was seconded and approved.
- e. Teacher signs on doors - Should this come out of signage or facilities? Katharine said it should come out of Bulletin Board/signage, but could come out of Facilities, or President's discretionary. Stephanie and Beth will figure it out.
- f. Purchase of a refrigerator in the math building. Stephanie made a motion for the expense for the refrigerator to come out of Facilities. It was seconded and approved.
- g. A Dream Deferred - Stephanie made a motion for Ms Dominguez to attend a workshop (for \$250) that will help teachers with strategies to work with at risk students and help them prepare for college. The motion was seconded and approved. The money will come out of the Professional Development/Continuing Ed.
- h. Professional development grants - due from teachers on 3/26

5. Annual Fund Report (Mandy, Elizabeth and Beth) - Beth reported that the donor number went down this month on the report because of holiday outreach donations that were factored in last month, but then pulled out (see annual fund report footnote). We have company matches coming in. We're expecting about \$5500 more to come in for company matches. There will be a donor list going out in Mustang Express once we go back to school.

6. Presidents Update:

- a. Policies and Procedures Changes (**KATHARINE, PLEASE ADD MORE HERE**)
 - i. Assistant Treasurer - Add matching gift duties. Change policies and procedures wording to “manage matching gift donations and pledge paperwork and tracking”. Katharine made a motion to make the change. The motion was seconded and approved.
- b. Mid-year Graduation- Went very well. Very heartwarming and organic. PSTO paid for the roses.
- c. Symptom Screening (Shelby)...see above.

7. Committee Updates:

- a. 12th grade events - Catherine and Amy Goodwin have decided to work with Ledford and Cates to do a drive-by next Wednesday from 9-12am. The seniors will pick up t-shirts, get green beads, oval stickers that say class of 2021, masks, and customized koozies. They will get a Coke product and doughnuts too. They will take pictures and then splice together for a big senior picture.
- b. Staff Appreciation - Luncheon grab and go for teachers on 2/17 (11:30-1pm).
- c. Guidance - National School Counselor Week - gave reusable shopping bags full of goodies.
- d. Student Recognition - Dean Tyler Mavity is working with Libby Bell to recognize students who are coming to take practice tests for ACT for ESL students.

8. Update from other groups:

- a. IB Parent Board (Ana or Dawn) - No update at this time.
- b. Mustang Club (Catherine) - Coach Chadwick is no longer with us. He's going to the University of Maryland. We also lost an athletic trainer. Coach Harmon will take over for football for now and then Poore will conduct a search. We are working with Atrium to get an athletic trainer. Coach Berry (volleyball coach) is retiring effective March 31. We will get her a retirement gift from PTSO. First palette of bricks were delivered and will be installed the week of Feb 22nd. Looking to move the Mustang Merchandise Truck.
- c. MPHS Foundation (Katharine) - The Foundation will not be rolling out Happy University (??) to teachers. Teachers don't feel they have the time for this right now. Art for the Park April 21st. May be in small groups in homes and online.

9. Nominating (Mandy and Elizabeth) - Mandy reported that the Nominating committee has met and they only have 3 more positions to fill. They have decided to create a new committee called Social Media to help with all of those efforts. Katharine's concern is that it may need to be someone on the exec board who is closer to the events and activities going on. Elizabeth stated the person they have selected has a lot of social media experience. We will wait until next month to discuss and approve the new committee

10. Other Upcoming Dates:

2/17 - Senior Drive-Thru, Staff Grab-n-go lunch

2/11-2/19 - Underclassmen pictures - see Mustang Express for exact times

2/23 - ACT for Juniors, early-release/asynchronous day for rest of students

3/4 - Rising freshman/new student program via zoom

$\frac{3}{8}$ -3/11 - Midterms

3/12 - Teacher Workday - no school

3/12 - PTSO exec meeting, 9:00am - We will move this meeting to 3/19 because of the 3/12 teacher workday.

The meeting adjourned at 10:56am.