

Myers Park High School PTSO Executive Board Meeting
August 13, 2021
Minutes

1. Call to Order- Kim called the meeting to order at 9:02. In attendance - Mandy Rencher, Kim Bowman, Boo Viser, Kelly Coley, Beth Feit, Michele Mangun, Melissa Sullivan, Shelby Patrick, Allyson Davis, Laura Tenzer (IB Parent Council)
2. Last meeting minutes were approved via email (June 7, 2021)
3. Principal Report (Allyson Davis)
 - a. Staffing Update -Teachers return on Monday - district required training on Monday and Tuesday. Wednesday is more MPHS focused training.
 - b. Visitors/volunteers are now allowed on campus. They must have specific roles and document their location(s) for contact tracing purposes.
 - c. Lunch update - students must maintain 6 feet distance and remain masked except while eating. MPHS is trying to let them eat outside of their classrooms so will be spreading students out across the campus. Old gym, teachers cafeteria, art gallery, and main cafeteria will be utilized for inclement weather. We are hoping to avoid eating in classrooms, which the district may mandate.
 - d. Title IX Training - in the past admin had 1 online, now have added 2 face to face training. "What is Title IX?" and "How is the process done?" Michelle Richards is our Title IX representative.
 - e. Homeroom - first 8 homerooms will be 1 hour in length. Chromebooks will be redistributed and 8 videos will be shown. Examples are Title IX, Rights and Responsibility, Mental Health and Anxiety, as well as the new CMS Grading Policy. All videos will be uploaded to the MPHS YouTube channel. Parents are encouraged to watch with their students.
 - f. New Grading Policy - 3 categories, 3 types of assessments. At 20%, 30% and 50%, min and max that has to be done for each course. Lowest students can get is a 50% if they attempt, except midterms etc. 5 points per each day late. 100 point scale. Teachers will participate in a Canvas training. Kids will also get a video (Jenkins and Lee). Students are asked to keep the teachers accountable. When there is an issue, students should first try to address it with the teacher. If not resolved, next try to address the issue with the department chair and finally admin contact. Teachers must have grades into PowerSchool within 5 days for quizzes etc and 10 days for bigger assignments.
 - g. Camp CMS and Summer School - no update

- h. New Mustang statue in front circle is a gift from the SGA. It is not finished but will be a mosaic.
- i. In Person and Virtual Open Campus - Allyson has worked hard to get both off the ground. Several speakers will be on the Virtual Tour including Meg Bombien, Joanne Beyer (Family Promise) Katie Willett and Tyson Jeffus. Counseling services and a new Free Meal policy will be discussed. Open campus - staggered times to visit classrooms and walk around campus. 15 minutes between sessions to help with traffic flow.
- j. Power School - opens the 15th - more accurate schedules will be reflected there as opposed to what the kids have seen thus far.
- k. Admin Team
 - Maureen Furr - Interim Principal
 - Allyson Davis - 12th grade administrative contact
 - Michele Richards - 11th grade administrative contact
 - Justin Holt - 10th grade administrative contact
 - Tyson Jeffus - 9th grade administrative contact
 - Brian Freedland - diversity and inclusion and 12th grade dean
 - Enan Lanserio - coach and 10 and 11th grade Dean of Students
 - Christopher R James - 9th grade Dean
 - Brittany Sara - Testing Coordinator
 - Mark Klein, Michele Beyer and ? CTE Department
 - Brian Poore- athletic director
 - Liz James - Assistant to the Principal
 - Meg Bombien - IT coordinator

4. Treasurer Report (Beth)

- a. 2021-22 Budget Financial review mid July, everything went well.
- b. Cash balance is \$96,408.
- c. Working on Budget - will vote on it in September
- d. Grants - School Resource Officer recently submitted a reimbursement request to pay for hotel at a conference he attended. Motion to pay the hotel bill Approved. Going forward anything more than \$1,000 needs to follow grant process.
- e. Policies and Procedures - Parents who hosted senior prom want to donate leftover funds (approximately \$3500) to PTSO specifically for upcoming senior prom scholarships etc. Per our policies, donations are not allowed to be specially allocated to a particular event or budget line item. However, we can vote as a Board to approve. We dont want to encourage these types of donations. The Outreach committee would normally do the

tickets/dress scholarships so their funds may be freed up. Conversation around where this money is going and how it affects the rest of the budget. As compared to Holiday Outreach and Table sponsors. Ultimately PTSO just wants to put the funds where most needed, not just straight to 12th grade - seems like it will cause problems down the road.

- f. Is the budget accurate? Last year the 2 special pushes (outreach and tables) brought in about 21,000 more than we anticipated. So how to set the budget this year? Beth to work on the upcoming budget given the fact that we cannot include specially allocated funds in the General Annual Fund income.
 - g. Teacher checks are ready. Need to be signed. Beth, Mandy, & Kim will meet this week to do this.
5. Annual Fund Report (Sherese, Melissa, Michele)
Melissa wants to start thank you notes, so they need to get access to a list of donations. Discussion about frequency of thank you notes. Annual Fund mailer has been sent to all families.
6. Update from other groups:
- a. SIT (Mandy) School Improvement Team, Michele Richards is MPHS coordinator, state mandated 15 members, 50% parents and 50% staff
Our team has gotten too large so may not replace some members rolling off. Uses Inistar to write goals and can be viewed by anyone. Goal is to have diverse representation.
 - b. IB Council (Laura Tenzer) new president of IB council -per Kim, no annual meetings, trying to coordinate back to school gifts for teachers. IB Council getting started.
 - c. Mustang Club (Kim) Bucky won NC women's coach of the year (soccer). Working through a new process for families to pay extra for assigned seating at football games There may be a number or name on seat and other details being worked on Also, Noble Smoke working with Mustang Club to have a food truck at the first home game. One set of steps into the stadium that need a handrail - possibly CMS will cover that.
 - d. MPHS Foundation (Katharine) per Mandy, they have not met since the last board meeting.
 - e. Beautification - big success, lots of kids came. Hoping to get a campus wide plan for continuity.

7. New Business: (Mandy)

- a. Open Campus and Live Virtual Open Campus - see above and stand alone Mustang Express. They need volunteers - board members should check in with Natasha upon arrival. Let Mandy know if you can be there beginning at 4:00 until 7:00 Thursday the 19th.
- b. BTS luncheon Boxed lunches from Publix, delivered on 8/20, spaced out COVID friendly lunch, after teachers will pick up the \$100 checks and their bag for their homeroom.
- c. Packet stuffing still needs volunteers.
- d. Back to School forms available online. Thank you Kim and Cathy Bradley
- e. First week of school/guidance committee will need help the first week of school
- f. Special gift from last year's senior party (nonCMS prom) - see Budget
- g. Ideas of ways to support teachers- BTS bags or other ideas, will cleaning supplies be provided by CMS? If CMS does it, we can do something nice later on - a midfall treat. Approximately \$18 per teacher. Want to show support and love!

8. Old Business (Mandy)

- a. HELIOS system for Math building was approved last year. Funds were approved by PTSO, but have not been ordered yet. Mandy will check with Tyson to see which buildings still need HELIOS systems. 2 bell schedules to accommodate the lock/unlock.
- b. Picnic Table donor plaques - ordered and being installed
- c. Memorial Garden plaques - current students only, not even recent graduates.

9. Other Upcoming Dates:

- 18/19 - Back to School packets stuffed
- 19 - Open Campus, staggered times
- 20 - Staff Luncheon & Giving out Checks and packets
- 24 -Live Virtual Open Campus
- 25 - School Starts

Mandy adjourned the meeting at 10:20