

**Myers Park High School PTSO Executive Board Meeting**  
**October 8, 2021**  
**Minutes**

1. Call to Order. Mandy called the meeting to order at 9:04. In attendance: Mandy Rencher, Beth Feit, Boo Viser, Allyson Davis, Sherese Smith, Melissa Sullivan, Michele Mangan, Kelly Coley, Laura Tenzer, Katharine Bolt
2. Minutes from the September 16, 2021 Exec Meeting were approved via email
3. Treasurer Report - Beth
  - a. Cash Balances & income/expense report - see budget
  - b. Financial Policies & procedures for expenses/reimbursements - everyone needs to be reminded that there is a process. Things to consider - How many teachers/students does the item or subscription benefit? Also Exec board approval is required prior to any expenses.
  - c. Requests by teachers. Mr. Hess requested reimbursement for a subscription for Gimkit for his class only. Board approved. Subscriptions for a whole department or team are more ideal than each teacher getting their own single subscription. More palatable if it benefits multiple teachers. Also CMS does provide us with some of these platforms which the teachers can use. There is a form and process that takes it through the department chair and then to curriculum then to board. Everyone needs to do the form. Mrs. Davis can put a link in admin weekly email on Monday to remind faculty of the procedure.
  - d. Fans. Request for 10 more fans last week. PTSO purchased, \$750. Motion to pay out of facilities. Approved.
  - e. Flags/Wish List items. 8 additional flags for the Quad. \$2100 was requested and purchased. Used principal discretionary. Motion to move to facilities. Approved
  - f. Misc Budget approvals/requests SGA and Dream Team have funds through CMS and MPHS. Beth will work to make sure they know to access these monies.
4. Principal's Report - Mrs. Davis
  - a. Monday October 11th is the pre ACT, Wednesday the 13th is PSAT.
  - b. Just finished mid quarters. Midterms are coming up. Midterms will be the only tests during that week Teachers should not give tests outside of midterms.
  - c. Teacher coverage and openings - How can teachers be rewarded for their coverage? Currently teachers covering for other classes are given flex time. Once teachers have covered 180 minutes they earn a half day off from approved teacher workdays. When a teacher has covered 4 full classes, they earn a full teacher workday. If they have a perfect attendance week, teachers are allowed to wear jeans and spirit

wear on Monday. Admin is looking for ways to improve staff morale. Teacher appreciation, \$15 gift October through December from principal discretionary.

d. Mr Holt has been offered a new position. The new principal will appoint his replacement.

e. Social media policy has changed regarding inappropriate student posts. If the posts are done off campus and do not have extreme consequences/situation to the school, then they cannot be reprimanded. Also, there are parameters regarding when the post was made. There is also a code of conduct contract signed by student athletes regarding social media.

5. Annual Fund Report - Sherese, Melissa, & Michelle - \$132,816 currently in net deposits. A thank you will go out in Mustang Express sometime in October. November will be a thermometer graphic in ME showing where we stand.

6. Old Business/PTSO Updates:

- a. Staff Appreciation Lunch was on 10/6 - 183 Hubees meals served!
- b. College Night had a mishap with the platform. Kim Folk helped to get it worked out as the night went on.
- c. Mental Health Initiative Committee - DECA is handing out brochures during Mustang Days next week. Kindermourn has a support group operating on campus. Sandra Kindell is compiling a list of needs/topics for the committee to narrow their focus. Paula Kranz works for Novant and is going to pull in Novant resources. Mental Health committee has a lot in the works and will be a presence on campus.
- d. Fans for Classrooms - Stephanie Wick, parent volunteer, organized, purchased, and delivered 95 fans. PTSO purchased 10 additional fans.

7. New Business:

- a. Social Media - The committee needs funds for Canva and Spirit Gear Giveaway- "Enter to receive a FREE product from the Myers Park Mustang "Swag Wagon". To enter and to be eligible to win, you must follow MPHS PTSO on 2 of the 3 social media outlets. Winner will be announced each Friday in October."
- b. Staff Holiday Party - TBD - Determining if we can have it with the CMS requirement that staff remain 6 feet apart indoors.
- c. Outreach continues to do great work. They will not be doing the coat drive but will help with other targeted needs.
- d. Virtual College Night - "Due to a change in platforms for the event, an error occurred and the capacity for participation was moved from 500 to 100 guests. Students Services has worked with the PTSO and Patricia Parrish to upload the video for each session. Please accept our apologies for the error."
- e. 9th Grade Events - Hosting Ice Cream Truck on 10/15 during lunches
- f. Exceptional Children Volunteers - Need for parent volunteers to serve in IEP meetings for children in DSS custody.

8. Update from other groups:

- a. SIT (Mandy) had first meeting with Michelle Richards. Goals in closing learning gaps
- b. IB Parent Board Laura Tenzer - The IB board has added another member to handle student initiatives. Katie Willett has been wonderful - she is doing a lot to review and improve the policies for IB. They are also reviewing their budget and looking towards next year to see how best to manage.
- c. Mustang Club no update.
- d. MPHS Foundation (Mandy/Katharine) The Foundation's first meeting went great. If Art for the Park is held in January, it will be virtual. But they are also considering a new date.
- e. The Writing Center - Laura Tenzer and Beth Feit will work on the budget for the Writing Center.

9. Other Upcoming Dates:

**October**

- 11 - Pre-ACT
- 13 - PSAT administered on campus
- 15 - 9th Grade Ice Cream Truck Social
- 18-22 - Homecoming Spirit Week
- 28 - Prospective Student Tour of Campus, Virtual

**November**

- 3 - Staff Appreciation Event
- 4 - Prospective Student Tour of Campus, 9:30am, Virtual
- 12 - PTSO Executive Board Meeting, 9am, Principals Conference Room

Meeting adjourned at 10:36