

**Myers Park High School PTSO Executive Board Meeting**  
**February 2, 2023**  
**9:00 AM in the Wellness Center**  
**Minutes**

A. Call to Order - 9:10am

Attendance: Ghazale Johnston, Jamie Curtis, Tracie Northan, Shelly Cole, Tammy Jones, Audrey Denham, Sherese Smith, Melissa Sullivan, Bob Folk

B. [Minutes](#) from the December Exec Meeting - Tracie Northan motion to approve. Sherese Smith, second. All in favor; motion passed.

C. Principal's Report

- a. Great turnout last night at the Mustang Round-Up/Prospective Families
- b. Counselors have been holding registration meetings 1:1 in the Media Center as a step toward a personalized approach to academic planning
- c. Sadie Hawkins Dance is tomorrow: Saturday, the 3rd from 8-10pm
- d. ACT is coming up for Juniors on March 6th
- e. Senior Meeting will be held on March 6th around 11:30am (cap and gown distribution). There will be no brunch served this year at the meeting. Senior Brunch will happen at another date in the future.
- f. Wellness Center is getting a lot of student traffic on Wednesdays and Fridays. The goal is to have it open every day during lunch. The entire Huff family stopped by this week to have a look at the space.
- g. Principal Discretionary donation of \$500 was provided by a parent
  - i. Melissa Sullivan made a motion to accept the donation. Tracie Northan, second. All in favor; motion approved.
- h. Mr. Folk and the Beautification Chairs met with Pat from In Living Color. She came up with a plan to help improve the organic cohesion of our outdoor spaces.
  - i. Discussion around the quad flooding and addressing the project in next year's capital campaign
- i. Ms. Staton (CTE teacher) would like a Professional Development grant to attend the North Carolina Alliance of Black School Educators conference in Charlotte in March (\$350).
  - i. Email approval process is forthcoming once the documentation has been completed\*

- j. Supply Closet issues have been addressed once the new lock was installed

D. Treasurer Report (Tracie Northan)

- a. Grant request for recertification for Sally Moscato, Math teacher (\$570).
  - i. Sherese Smith motion to approve. Tammy Jones, second. All in favor; motion passes.
- b. Grant request from Amanda Roberts for (\$350) for tech theater software.
  - i. Tracie Northan motion to approve. Sherese Smith, second. All in favor; motion passes.
  - ii. Grant request from Sandra Staton for (\$363.16) for NC Alliance of Black School Educators conference registration. Approved via email to Executive Board members on 2/6/2024.
- c. Tax return has been filed and we have renewed our solicitation license
- d. Sales tax refund for July 1, 2023 through December 31, 2023 has been filed
- e. 1099's for traffic officers have been filed
- f. Other than 9th Grade Events, we are doing great within the confines of the budget

E. Annual Fund Report (Jamie Curtis and Shelly Cole)

- a. \$195K has been deposited so far bringing us to 97.45% of goal
- b. Once outstanding matches have been collected, we will move to 99.04% of goal
- c. Individual donations are down and matches are up

F. Nominating Update (Jamie Curtis)

- a. The committee is in place and a meeting this month is on the calendar

G. Secretary Update (Tammy Jones)

- a. P&P Updates
  - i. Several areas/items of the Policies and Procedure document need updating. A working draft of the edits will be sent to the Executive Board next week. Board members will review the suggested changes and we will vote to adopt the updates at our March meeting.
- b. General Board Meeting Minutes will be forwarded to the General Board and then updated to the PTSO website

H. Presidents Update:

- a. Lunch for Office Staff and Admin today
  - b. Updating Committee Chair Descriptions
    - i. Few updates to names/descriptions based on feedback from current Chairs
    - ii. Removing Student Incentive Chair (moved to Student and Teacher Success)
    - iii. Removing Volunteer Coordinator Chair (moved to Assistant Secretary)
  - c. Prospective Families Event
  - d. Beautification project with funds from Class of 1983
- I. Committee Updates:
- a. Staff Appreciation: Will have the annual Valentine's Day Candy Bar for staff on 2/14 (early release day). The plan for the rest of the year is: March - Buffett or Boxed Lunch; April - a small giveaway; May - Moe's Buffett Lunch. Will also recognize the bus drivers in Feb.
  - b. Mental Health: Kindermourn hosted a session on Grief for Wellness Wednesday. There may be a ribbon cutting with the Foundation in Feb for the Wellness Center - ceremonial as it's already open!
  - c. Guidance Counselor: The counselors have requested volunteers to help with registration, which lasts three weeks. In addition, counselor appreciation week is the first full week of February.
- J. Update from other groups:
- a. IB Parent Board (Tammy Jones) - No update, as the IB Council has not met since our last Executive Meeting
  - b. Mustang Club (Melissa Sullivan and Jamie Curtis)
    - i. Football Signing Day next week
    - ii. Senior Athletic Celebration (date TBD)
    - iii. Myers Park families are being solicited via email by South Meck HS fundraising. Will look into why it's happening.
  - c. MPHS Foundation (Ghazale Johnston)
    - i. Art for the Park on February 23rd at the BoPlex
    - ii. Foundation Board Retreat for strategic planning is upcoming

Meeting adjourned at 10:24am

\*On February 6th, NCABSC conference information was shared with the board via email with a motion and second from our presidents to approve the grant for Ms. Staton. All in favor; motion passed.

Upcoming Dates:

**February**

- 3 Sadie Hawkins Dance
- 7 Prospective Family Tour - 10:15
- 8 Mid-year graduation
- 14 Early Release Day
- 19 Holiday
- 21 Prospective Family Tour - 10:15

March:

- 1 PTSO Executive Board Meeting
- 2 Campus Cleanup
- 6 Prospective Family Tour - 10:15
- 13 Early Release day
- 20 Prospective Family Tour, 10:15
- 28 End of Q3
- 29 Teacher work day
- 20 Prospective Family Tour, 10:15
- 29 Teacher Workday

April:

- 1-5 Spring Break
- 10 Prospective Family Tour, 10:15
- 12 PTSO executive board meeting
- 24 Prospective Family Tour, 10:15