

Myers Park High School PTSO ***Professional Development Grant***

Process:

- The PTSO will annually award scholarships to MPHS teachers and staff who are currently enrolled in continuing education or actively pursuing additional certification, including but not limited to, National Board Certification.
- Scholarships are applied for and granted twice a year (fall and spring). **They are for costs already incurred from April 1st the prior year to the current April 1st.** This allows for expenses from the prior summer to be eligible for consideration.
- Scholarships for initial National Board Certification must not exceed \$1,000 per person. Applicants may apply for a lesser amount if the cost of their continuing education is less than \$1,000 in the current year. Scholarships are also available for National Board Re-certification and will be considered as received.
- **Application must be approved by the appropriate Department Chair before being submitted to the principal.**
- To be eligible for consideration for a scholarship, the teacher must be a current employee of MPHS, must have completed the work after the disbursement cycle of the prior year (April), and currently enrolled in or actively seeking additional certification, continuing education, including but not limited to, National Board Certification or Re-certification.
- **Applications must have a paid receipt for tuition and submit proof of payment with their application.**
- The Application Review Committee shall consist of the school principal and members of the PTSO Executive Board. The Application Review Committee shall review all applications using answers to the questions below.
- The Application Review Committee may award applicants less than the requested amount if the total amount of approved applications is greater than the budget available.
- Principal shall request that each applicant demonstrate that they are currently enrolled in a continuing education or certification program or have completed said course work after the April disbursement cycle from the prior year.
- There are no future requirements or conditions since each scholarship is a one time gift based on expenses already incurred.
- Initial National Board Certification scholarships are limited to 1 \$1,000 scholarship per person and may be paid over different fiscal years. There is no limit to the number of times/years that an applicant may seek an alternative scholarship. However, each subsequent application is evaluated independently of any previous applications. There is no guarantee that a subsequent application will be approved.

- Approved scholarships are paid directly to the individual to reimburse for costs already incurred.
- **Deadline for submission is:**
Fall: Friday, October 31 2025 to be paid December 2025
Spring: Thursday, March 26, 2026 to be paid May 2026

Myers Park High School PTSO
Professional Development Grant

Name:

Date:

Amount Requested:

Please complete the following 3 questions, request Department Chair signature, attach receipt for tuition or payment and return to Principal Bob Folk.

1. Please briefly describe the program work and the degree you are pursuing.

2. Briefly describe how you have used the information you have learned to impact student achievement at Myers Park High School.

3. Briefly describe your plans for the future and how you feel your continued education will have an impact on the students at Myers Park High School.

Department Chair Name: _____

Signature: _____ **Date:** _____